



Enrolment in Year 7 2024 at Mount Waverley Secondary College

Thank you for your interest in Mount Waverley Secondary College for your child's secondary education in 2024.

The Department of Education(DE) oversees the timeline and process for students' transition from primary school to secondary school. Parents/Carers can access up-to-date information on the DE website via [this link](#).

Mount Waverley Secondary College has a neighbourhood area as defined by DE. [Find My School](#) hosts the most up-to-date information about Victorian school zones. Information on this site is updated in Term 1 each year, ready for the Year 6 to 7 transition period.

TRANSITION PROCESS

Initially, your child's primary school will manage the Grade 6 to Year 7 transition process.

Your primary school should provide you with a copy of the **Application for Year 7 Placement 2024** form and instructions about how to return it. Complete the form, sign it, and return to your child's primary school by due date.

Approved entry criteria for Mount Waverley Secondary College for the 2024 school year are:

- **Students who live within the school zone** (guaranteed entry)
- **Students with a sibling** attending the school at the same time (priority 1 of the priority order of placement)
- Students seeking enrolment on legitimate **compassionate grounds**.

Students seeking placement in Year 7 must meet one of the above criteria to be eligible for enrolment in 2024.

Schools ensure that all applicants eligible under a criterion have been offered a place before moving to consideration of the next.

Every effort is made to consider all applications for Year 7 however with high demand for enrolment at our college, careful thought should be given to your remaining preferences if your permanent residential address is out of the Mount Waverley Secondary College area as defined on Find My School.

PLACEMENT OFFERS AND VERIFICATION OF PERMANENT RESIDENTIAL ADDRESS

Placement offers will be communicated via your child's primary school in August 2023. After this point, Mount Waverley Secondary College will send information about accepting the placement offer to the families of students offered a place in Year 7 2024. This step will also require families to provide supporting documentation to verify their **permanent residential address** as per the college's Enrolment Policy.

Copies of the following documents will be required:

If owner/occupier:	Contract of sale (must be in the parent/carer name) OR most recent council rates notice
OR, if tenant:	Rental agreement (must be in the enrolling parent/carer name with a minimum leasing period of 12 months through a registered estate agent and must be concurrent to the year of enrolment). <i>Private lease arrangements, including staying with relatives or friends, are not acceptable.</i>
AND at least three of the following supporting documents:	<ul style="list-style-type: none"> • Most recent utilities bill or connection notice (gas, electricity or water) • Electoral roll confirmation (citizens only – through the Australian Electoral Commission or the Victorian Electoral Commission) • A valid driver's licence • Healthcare card, Medicare or private health card showing parent/carer and student name

All documents **must** show the **same address and parent/carer name** as recorded on the college's enrolment form.

Mount Waverley Secondary College has the expectation that families will remain permanent residents within the school neighbourhood area for the duration of their child's/children's education at the college. Placement offers may be withdrawn if the student's permanent place of residence changes or the college becomes aware that the address provided on the application form was not the genuine permanent residence for the student and the new address is not within the Mount Waverley Secondary College neighbourhood area.

FURTHER ENQUIRIES

For any enquiries related to the transition process, please contact your child's primary school.

For any enquiries related to Mount Waverley Secondary College, please contact the Junior Campus on 9887 9290.